

INFORMED DELIVERY PROMOTION EDOC SUBMITTER INCENTIVE ENROLLMENT



ID Promotion – eDoc Submitter Enrollment Summary

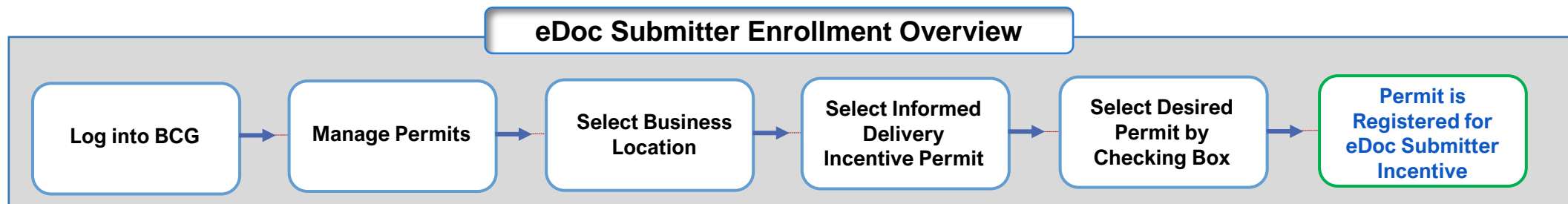
About Informed Delivery Promotion eDoc-Submitter Incentive Enrollment

- For the 2023 Informed Delivery Promotion, the USPS is offering eDoc Postage Statement Submitters 0.5% incentive for Postage Statements that are successfully processed.
- A Postage Statements is considered successfully processed if the 4% promotion discount is applied at the time of mailing.
- The incentive only applies to pieces that successfully received the Informed Delivery promotion discount.

How To Enroll For The Informed Delivery Promotion eDoc-Submitter Incentive

- In order to participate in the 0.5% incentive, the eDoc Submitter:
 1. Must have a permit linked to an EPS account (with EPS Admin or EPS Payment Manager privilege).
 2. Must select a permit that is linked to the eDoc Submitter Customer Registration ID (CRID).
 3. Must register the permit that will receive the 0.5% incentive via the Business Customer Gateway (BCG), [Manage Permit](#) section for **Informed Delivery Incentive Permit**.

A step-by-step guide (with BCG screen shots) for registering your permit is available on PostalPro 2023 ID Promotion page. [2023 Informed Delivery Promotion | PostalPro \(usps.com\)](#)



ID Promotion – eDoc Submitter Enrollment Process

THIS DOCUMENT WILL PROVIDE A STEP-BY-STEP SCREEN SHOTS GUIDANCE OF THE PERMIT ENROLLMENT PROCESS FOR THE 0.5% EDOC SUBMITTER INCENTIVE.

ID Promotion – eDoc Submitter Enrollment Process

Login to BCG and select Dashboard

(Note: if the Dashboard is not in your favorites, it can be found under the Mailing Services Link)

Mailing Services Shipping Services Additional Services Alerts Pending Requests Manage Account USPS.com Help

Alert : Program Registration@ Release 11.0.0.4 [Read More](#)

Welcome, Andrew Seamless

PAYMOD SEAMLESS TEST CO (94813099), 875 10TH ST NW APT 612, WASHINGTON, DC 20001-5163

Next Permit Fee: No Permit Fees [Balance and Fees](#)

Account Overview

By EPS# By Permit#

Select EPS#

Andrew Seamless Postive Balance -

\$1,993,040.10

Current Balance

\$0.00

Pending Transactions

Debit transactions are aggregated and withdrawn at 6:00 PM Eastern.

Account Status: ACTIVE

Mailer Scorecard

eDoc Submitter Mail Preparer Mail Owner

February 2023

You either do not participate in this program, or we have yet to receive data for this CRID.

Favorite Services [Edit](#)

- Balance & Fees >
- Dashboard** >
- EPS >
- Mailer ID >
- Mailing Reports >
- Online Enrollment >
- Postal Wizard >

ID Promotion – eDoc Submitter Enrollment Process

Select Manage Permits from the Dashboard Management screen

Manage Mailing Activity

- > Home
- > Summary
- > Balance and Fees
- > Postal Wizard
- > Electronic Data Exchange
- > Mailing Reports
- > Dashboard
- > Manage Permits**
- > IMsb Tool

e-VS Customer

- > e-VS Monthly Account and Sampling Summary
- > eVS/PRS Dashboard
- > Manifest Search
- > Mailer ID Report
- > Third Party Billing Reports
- > Dispute Queue
- > eVS Alerts
- > Print and Deliver Return Label Service

PRS Customer

Home > Dashboard Management System

Dashboard Management System

Dashboard Alerts

- ▶ ALERT: [Uncollected ACS Fees](#)
- ▶ ALERT: Review your [Dormant Jobs](#)
- ▶ ALERT: [Refunds](#)

Dashboard Search

Open Date: Begin: 01/23/2023
End:

Submission Type: All - Include all Submission Types
Mail.Dat
Mail.XML
Postal Wizard
Manual
PW-EDDM
PW-IMsb

Mail Classes: All - Include all Mail Classes
BP - Bound Printed Matter
FC - First-Class Mail
ML - Media/Library Mail
PP - Parcel Select

Mailer Location: All

Preparer CRID #:

Permit Holder Permit #:

Permit Holder Permit Type: All

Permit Holder CRID #:

Account Number:

Include Closed Jobs:

Statement Statuses: All - Include all Statement Statuses
AVW - DPV and/or Move Update Warnings
CAN - Canceled
CON - Consolidated
ERR - Failed on Submission
EST - Estimate of Postage

Postage Statement ID:

Mailing Group:

Mailer Job #:

Status Chart **Mail Class Chart**

Manage My Settings

▶ My default time frame: 2 weeks

▶ Number of rows to display per page: 20

▶ Inactivity alert time period: 7 days

▶ Save all of my current criteria selections as:

▶ My existing queries: USPS Defaults

ID Promotion – eDoc Submitter Enrollment Process

Select the business location you wish to enroll



[HOME](#) | [CUSTOMER CARE](#) | [SIGN OUT](#)

- Manage Mailing Activity**
- > Home
- > Summary
- > Balance and Fees
- > Postal Wizard
- > Electronic Data Exchange
- > Mailing Reports
- > Dashboard
- > Manage Permits
- > IMsb Tool
- e-VS Customer**
- > e-VS Monthly Account and Sampling Summary
- > eVS/PRS Dashboard
- > Manifest Search
- > Mailer ID Report
- > Third Party Billing Reports
- > Dispute Queue

Associated Business Locations

The Manage Permits service allows you to view and/or manage permit data for your authorized PostalOne! locations.

[Set Low Balance Alert](#)

[Receive Fee Notice](#)

Name	CRID	Address	City	State/Province	ZIP/Postal Code	Country
PAYMOD SEAMLESS TEST CO	94813099	875 10TH ST NW APT 612	WASHINGTON	DC	20001-5163	UNITED STATES
PAYMOD SEAMLESS PARALLEL TEST CO	94813100	875 10TH ST NW APT 712	WASHINGTON	DC	20001-5164	UNITED STATES
PAYMOD POSTALONE TEST CO	94813101	5049 N CAPITOL ST NE	WASHINGTON	DC	20011-6709	UNITED STATES
MARCH 25 2018 TEST COMPANY	94818245	875 10TH ST NW APT 513	WASHINGTON	DC	20001-5161	UNITED STATES




ID Promotion – eDoc Submitter Enrollment Process

Click [Informed Delivery Incentive Permit](#)

- Manage Mailing Activity
- > Home
- > Summary
- > Balance and Fees
- > Postal Wizard
- > Electronic Data Exchange
- > Mailing Reports
- > Dashboard
- > Manage Permits
- > IMsb Tool
- e-VS Customer**
- > e-VS Monthly Account and Sampling Summary
- > eVS/PRS Dashboard
- > Manifest Search
- > Mailer ID Report
- > Third Party Billing Reports
- > Dispute Queue

Business Location Information

View and manage business location profile information.

Name:	PAYMOD POSTALONE TEST CO	
CRID:	94813101	
Address:	5049 N CAPITOL ST NE	
City:	WASHINGTON	
State/Province:	DC	
ZIP/Postal Code:	20011-6709	
Country:	UNITED STATES	
Mail Facility ID:	<input type="text" value="20001-5165"/>	
Discounts and Rebates:	<input type="checkbox"/>	
eVS Participant:	<input checked="" type="checkbox"/>	
PRS Participant:	<input type="checkbox"/>	
Web Service Enabled:	<input type="checkbox"/>	
Mail Service Provider:	<input type="checkbox"/>	
By/For Verification Threshold (%):	<input type="text"/>	
Seamless Account Option:	None	
MSP Balance Check Authorization:	Select MSP and Permit for MSP Balance Check Authorization	
Informed Delivery Incentive Permit:	None	Select Informed Delivery Incentive Permit 

ID Promotion – eDoc Submitter Enrollment Process

Select the box next to the permit you would like to link for this incentive; and then click Save Changes



HOME | CUSTOMER CARE | SIGN OUT

Business Location Information > Informed Delivery Incentive Permit Enrollment

- Manage Mailing Activity
- > Home
- > Summary
- > Balance and Fees
- > Postal Wizard
- > Electronic Data Exchange
- > Mailing Reports
- > Dashboard
- > Manage Permits
- > IMsb Tool
- e-VS Customer**
- > e-VS Monthly Account and Sampling Summary
- > eVS/PRS Dashboard
- > Manifest Search
- > Mailer ID Report
- > Third Party Billing Reports
- > Dispute Queue
- > eVS Alerts
- > Print and Deliver Return Label Service
- PRS Customer**
- > PRS Monthly Account and Sampling Summary
- > eVS/PRS Dashboard

Informed Delivery Incentive Permit Enrollment

Name:	PAYMOD SEAMLESS TEST CO
CRID:	94813099
Address:	875 10TH ST NW APT 612
City:	WASHINGTON
State/Province:	DC
ZIP/Postal Code:	20001-5163
Country:	UNITED STATES
Seamless Account Status:	Seamless Acceptance

Mailers receive a Informed Delivery incentive for the pieces that qualify, in the EPS account linked with the permit that is provided. Informed Delivery incentive is only eligible for:

- Permits linked to EPS Accounts
- EPS account must be Active and in good standing
- Incentive goes to the eDoc submitter CRID as identified by:
 - the eDoc Submitter CRID provided in Mail.Dat/Mail.XML documentation
 - the Mailing Agent CRID used in Postal Wizard/IMSB submission
- The mailing does not have to be paid via this permit to be eligible for Informed Delivery incentive. Please click [here](#) for more details.

Show 100 entries

Search:

Informed Delivery Incentive Permit	Permit Number	Permit Type	Post Office Of Permit	EPS Account Number	EPS Nickname
<input type="checkbox"/>	743	PI	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
<input type="checkbox"/>	1034	PI	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
<input checked="" type="checkbox"/>	1152	MT	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
<input type="checkbox"/>	1152	PC	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
<input type="checkbox"/>	1153	PI	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance



ID Promotion – eDoc Submitter Enrollment Process

Click Yes to the save confirmation pop-up.

Mail ID Report	<input type="checkbox"/>	1184	MT	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
Print and Deliver Return Label Service	<input type="checkbox"/>	1192	PC	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
SBP Customer	<input type="checkbox"/>	1325	MT	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
SBP Monthly Account and Sampling Summary	<input type="checkbox"/>	1325	PC	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
SBP Mailer ID Report	<input type="checkbox"/>	1325	PI	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
Print and Deliver Return Label Service	<input type="checkbox"/>	1326	MT	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
	<input type="checkbox"/>	1326	PC	WASHINGTON, DC 20066-7204	1000001005	Andrew Seamless Postive Balance
	<input type="checkbox"/>	1326		6-7204	1000001005	Andrew Seamless Postive Balance
	<input type="checkbox"/>	3830		6-7204	1000001005	Andrew Seamless Postive Balance
	<input type="checkbox"/>	741		6-7204	1000001026	Azfar_Seamless
	<input type="checkbox"/>	742		6-7204	1000001027	Azfar_Seamless_Negative
	<input type="checkbox"/>	1133		6-7204	1000001027	Azfar_Seamless_Negative
	<input type="checkbox"/>	1133		6-7204	1000001027	Azfar_Seamless_Negative
	<input type="checkbox"/>	1133		6-7204	1000001027	Azfar_Seamless_Negative
	<input type="checkbox"/>	1155		6-7204	1000003348	
	<input type="checkbox"/>	1217		6-7204	1000003469	
	<input type="checkbox"/>	1220		6-7204	1000003473	

Save Confirmation

Mailers receive a Informed Delivery incentive for the pieces that qualify, in the EPS account linked with the permit that is provided. Informed Delivery incentive is only eligible for:

- Permits linked to EPS Accounts
- EPS account must be Active and in good standing
- Incentive goes to the eDoc submitter CRID as identified by:
 - the eDoc Submitter CRID provided in Mail.Dat/Mail.XML documentation
 - the Mailing Agent CRID used in Postal Wizard/IMSB submission
- The mailing does not have to be paid via this permit to be eligible for Informed Delivery incentive

Yes **Cancel**

Showing 1 to 23 of 23 entries 1 row selected

[Save Changes](#)

LEGAL
Privacy Policy ›
Terms of Use ›
FOIA ›
No FEAR Act EEO Data ›

ON USPS.COM
Government Services ›
Buy Stamps & Shop ›
Print a Label with Postage ›
Customer Service ›
Site Index ›

ON ABOUT.USPS.COM
About USPS Home ›
Newsroom ›
Mail Service Updates ›
Forms & Publications ›
Careers ›

OTHER USPS SITES
Business Customer Gateway ›
Postal Inspectors ›
Inspector General ›
Postal Explorer ›

Copyright© 2023 USPS. All Rights Reserved.

ID Promotion – eDoc Submitter Enrollment Process

The permit is linked, and it is displayed on the Business Location Information page.



HOME | CUSTOMER CARE | SIGN OUT

Associated Business Locations > Business Location Information

Manage Mailing Activity

- > Home
- > Summary
- > Balance and Fees
- > Postal Wizard
- > Electronic Data Exchange
- > Mailing Reports
- > Dashboard
- > Manage Permits
- > IMsb Tool
- e-VS Customer**
- > e-VS Monthly Account and Sampling Summary
- > eVS/PRS Dashboard
- > Manifest Search
- > Mailer ID Report
- > Third Party Billing Reports
- > Dispute Queue
- > eVS Alerts
- > Print and Deliver Return Label Service
- PRS Customer**
- > PRS Monthly Account and Sampling Summary
- > eVS/PRS Dashboard
- > Manifest Search

Business Location Information

View and manage business location profile information.

Name:	PAYMOD SEAMLESS TEST CO
CRID:	94813099
Address:	875 10TH ST NW APT 612
City:	WASHINGTON
State/Province:	DC
ZIP/Postal Code:	20001-5163
Country:	UNITED STATES
Mail Facility ID:	<input type="text" value="20001-5163"/>
Discounts and Rebates:	<input type="checkbox"/>
eVS Participant:	<input type="checkbox"/>
PRS Participant:	<input type="checkbox"/>
Web Service Enabled:	<input type="checkbox"/>
Mail Service Provider:	<input type="checkbox"/>
By/For Verification Threshold (%):	<input type="text"/>
Seamless Account Option:	Seamless Acceptance Seamless Account Profile
Seamless Incentive Permit:	EPA - 1000001027 [1133, PC, WASHINGTON, DC 20066-7204] Update Seamless Incentive Permit
MSP Balance Check Authorization:	Select MSP and Permit for MSP Balance Check Authorization
Informed Delivery Incentive Permit:	EPA - 1000001005 [1152, MT, WASHINGTON, DC 20066-7204] Update Informed Delivery Incentive Permit

- Permit Profile
- Permit Creation
- Permit Validation
- Contact Information
- Manage Additional Info
- Nonprofit Profile

Permit Search Form

All the permits linked to the selected business location are displayed below the search form. Use the below search to find the specific permits within the displayed result set.

Permit No:	<input type="text" value="is"/>	<input type="text"/>
Permit Type:	<input type="text"/>	<input type="text"/>
Permit City:	<input type="text" value="is"/>	<input type="text"/>
State:	<input type="text"/>	<input type="text"/>



**THIS SECTION WILL PROVIDE A STEP-BY-STEP SCREEN SHOTS ON
ACCESSING THE EDOC SUBMITTER REPORT.**

ID Promotion – eDoc Submitter Report

From the Dashboard, select Mailing Reports.

The screenshot displays the USPS Dashboard Management System interface. On the left, a navigation menu lists various options, with 'Mailing Reports' highlighted in yellow and circled in red. The main content area is titled 'Dashboard Management System' and includes several sections: 'Dashboard Alerts' with links for 'Uncollected ACS Fees' and 'Refunds'; 'Dashboard Search' with filters for 'Open Date', 'Statement Statuses', 'Submission Type', 'Mail Classes', 'Mailing ID', 'Mailing Group', and 'Mailer Job #'; and 'Manage My Settings' with options for 'My default time frame', 'Number of rows to display per page', and 'Inactivity alert time period'. The USPS logo and navigation links are visible at the top of the page.

ID Promotion – eDoc Submitter Report

Then select Informed Delivery Incentive Refund Report.



HOME | HELP | CUSTOMER CARE | SIGN OUT

- Manage Mailing Activity
- > Home
- > Summary
- > Balance and Fees
- > Postal Wizard
- > Electronic Data Exchange
- > Mailing Reports
- > Dashboard
- > Manage Permits
- > IMsb Tool
- e-VS Customer**
- > e-VS Monthly Account and Sampling Summary
- > eVS/PRS Dashboard
- > Manifest Search
- > Mailer ID Report
- > Third Party Billing Reports
- > Dispute Queue
- > eVS Alerts
- > Print and Deliver Return Label Service
- PRS Customer**
- > PRS Monthly Account and Sampling Summary
- > eVS/PRS Dashboard

Home > Mailing Reports

Mailing Reports

- [View Transactions](#)
- [Pending Postage Statements](#)
- [Statement of Ownership](#)
- [Induction Activity Report \(eInduction\)](#)
- [Electronic Verification Activity \(EVS\)](#)
- [Parcel Return Service \(PRS\)](#)
- [BRM Invoice Detail Report](#)
- [Customer MRS Detail Report](#)
- [Customer MRS Summary Report](#)
- [eInduction Quick Status Report](#)
- [Mail Entry Additional Postage Assessment Report](#)
- [Compliance Report](#)
- [Informed Delivery Incentive Refund Report](#)
- [Mailing Summary Report](#)
- [Mail Quality Reports](#)
- [Mailer Scorecard](#)
- [Issue Level Postage Statement](#)
- [Publication Report](#)
- [View Periodical Transactions](#)
- [View Historical Permit Transactions](#)
- [Carbon Accounting Statement](#)
- [Tech Credit Report](#)
- [QBRM Verification Assessment Report](#)
- [QBRM Additional Postage Due Report](#)
- [PPI Monthly Summary Report](#)
- [Seamless Acceptance Incentive Report](#)

Full Service

- [Data Distribution/Informed Visibility Dashboard](#)
- [Push Subscription Profile](#)
- [Full Service Seamless Acceptance Failure Jobs](#)

eVS/PRS Reports

- [Carbon Accounting Statement](#)
- [Manifest Confirmation Report](#)
- [Manifest Error Report](#)
- [Postage Statement Summary](#)
- [Sampling Reports](#)
- [Unmanifested Records Report](#)

ID Promotion – eDoc Submitter Report

You can review the report.

[HOME](#) | [HELP](#) | [CUSTOMER CARE](#) | [SIGN OUT](#)

[Home](#) > [Mailing Reports](#) > [Informed Delivery Incentive Refund Report](#)

Informed Delivery Incentive Refund Report

The date range for any search must be 45 days or less.


Search for Refunds			
CRID	Start Date	End Date	Postage Statement ID
Select All CRIDs			
DIMENSIONAL COMPUTING - 94823428	05/22/2023	07/05/2023	
MARIA DALUZ PRODUCTION INTERNATIONAL PORTUGAL - 94880128			
	eDoc Job ID		
			<input type="button" value="SEARCH"/>

If you encounter an error or slow performance during a search, please try the following: Enter a value, select an option, and/or reduce the date range of the search.

Transactions Search Results														DOWNLOAD		
MS CRID	MS Company Name	MS EPS Account	MS Permit #	MPA CRID	MPA Company Name	MPA Permit #	Postg Stmt ID	eDoc Job ID	Volume Elig	Volume Revenue	Incentive Amt	Refund Amt	Fin Date	Mailing Date	Mailing Group	
94823428	DIMENSIONAL COMPUTING	1000010165	205	94823428	DIMENSIONAL COMPUTING		130747339	06271303	6133	6130	\$2,148.93	-\$89.49	\$10.74	07/05/2023	06/29/2023	75780851
94823428	DIMENSIONAL COMPUTING	1000010165	205	94823428	DIMENSIONAL COMPUTING		130695730	06220401	6133	6130	\$2,148.93	-\$89.49	\$10.74	07/06/2023	06/23/2023	75756638

ID Promotion – eDoc Submitter Report

You can also download the report as in multiple format.



[HOME](#) | [HELP](#) | [CUSTOMER CARE](#) | [SIGN OUT](#)

Download Informed Delivery Incentive Refund Report

Excel (XLS)
 Comma Separated Values (CSV)
 Portable Document Format (PDF)

[Download](#) [Close Window](#)

Copyright © 1999-2023 United States Postal Service

Start Date	End Date	Postage Statement ID
06/02/2023	07/17/2023	
eDoc Job ID		
		SEARCH

If you encounter an error or slow performance during a search, please try the following: Enter a value, select an option, and/or reduce the date range of the search.

NOTE: These are the 10 most recent transactions from the past 45 days. They do not reflect the "Start Date" and "End Date" range.

Recent Transactions													DOWNLOAD			
MS CRID	MS Company Name	MS EPS Account	MS Permit #	MPA CRID	MPA Company Name	MPA Permit #	Postg Stmt ID	eDoc Job ID	Volume	Elig	Volume Revenue	Incentive Amt	Refund Amt	Fin Date	Mailing Date	Mailing Group
94823428	DIMENSIONAL COMPUTING	1000010165	205	94823428	DIMENSIONAL COMPUTING		130695735	06229102	100	85	\$20.11	-\$0.69	\$0.00	07/06/2023	06/23/2023	75756643
94823428	DIMENSIONAL COMPUTING	1000010165	205	94823428	DIMENSIONAL COMPUTING		130695730	06220401	6133	6130	\$2,148.93	-\$89.49	\$10.74	07/06/2023	06/23/2023	75756638
94823428	DIMENSIONAL COMPUTING	1000010165	205	94823428	DIMENSIONAL COMPUTING		130747339	06271303	6133	6130	\$2,148.93	-\$89.49	\$10.74	07/05/2023	06/29/2023	75780851

ID Promotion – eDoc Submitter Incentive Calculation

THIS SECTION WILL PROVIDE AN EXAMPLE OF THE INCEITNVE CALCUATLION

ID Promotion – eDoc Submitter Incentive Calculation

Example of eDoc Submitter Incentive Calculation.

Informed Delivery Incentive Application on Postage Statement Calculation for MSP									
A	B	C	D	E	F	G	H		
Line Number	Price	Quantity	Postage Subtotal (A * B)	Full-Service (FS) Discount (C * 0.003)	Adjusted Postage After FS Discount (C - D)	Informed Delivery (ID) 4% Discount (E * 0.04)	Total FS and ID Discount (D + F)	Total Adjusted Postage (C - G)	ID Validations Passed
A1	0.256	100	\$ 25.6000	\$ 0.3000	\$ 25.3000	\$ 1.0120	\$ 1.3120	\$ 24.2880	Yes
A2	0.281	100	\$ 28.1000	\$ 0.3000	\$ 27.8000	\$ 1.1120	\$ 1.4120	\$ 26.6880	Yes
A3	0.291	100	\$ 29.1000	\$ 0.3000	\$ 28.8000	\$ -	\$ 0.3000	\$ 28.8000	No
A8	0.253	100	\$ 25.3000	\$ 0.3000	\$ 25.0000	\$ 1.0000	\$ 1.3000	\$ 24.0000	Yes
Totals	400		\$ 108.1000	\$ 1.2000	\$ 106.9000	\$ 3.1240	\$ 4.3240	\$ 103.7760	
Total Adjusted Postage with ID Discount Applied								\$ 74.9760	
MSP Credit (0.5%) - received as a credit back on MSPs registered permit/EPS account								\$ 0.3749	

The 0.5% incentive is applied to qualifying postage after the Full Service and 4% ID Promotion discount have been applied.

MSP ID Incentive = Postage for qualifying pieces (line level) after the ID Promotion has been applied X 0.5%

As you can see in the example above A3 was not added because it did not pass the ID Validation.